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November 20, 2001

Pamela Coleman
Steuben County Recorder
55 S. Public Square
Angola, IN. 46703

Dear Pamela,

Thank you for choosing Mathes Solutions and LaserFiche document imaging. This document will outline terms, conditions and responsibilities of Mathes Solutions and Steuben County in order to successfully implement your LaserFiche document imaging solution.

Software

The Steuben County Recorder will be purchasing a single user LaserFiche system. This system will consist of:

1. One (1) scanning station copy of LaserFiche.
2. One (1) copy of PC Anywhere, for remote system analysis.
3. One (1) copy of Kofax Adrenaline. This software is the interface between the scanner and the LaserFiche document imaging software.
4. One (1) copy of a LaserFiche Snapshot Plug-in. This will allow the scanner to "electronically print" any document into LaserFiche that can be printed from a windows application.

Maintenance and Support

For all software listed above the Steuben County Recorder's office agrees to purchase a maintenance/support agreement. This entitles the Steuben County Recorder's office to any and all upgrades/updates at no additional charge as long as the maintenance agreement remains up to date.

Hardware

The Steuben County Recorder will also be purchasing hardware from Mathes Solutions:

- (1) Fujitsu 50 page per minute duplex scanner, model number M4097D - Specifications for this item are listed in detail on the proposal.
- (2) Dell Computer Tower - Specifications for this item are listed in detail on the proposal.

Installation, Configuration and Training

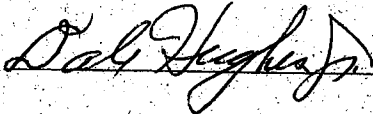
The Steuben County Recorder's office agrees to the professional services fees for installation, configuration and training that are outlined in the proposal for the Steuben County Recorder's office.

Terms and Conditions

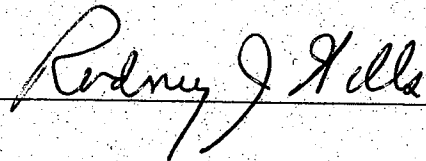
The products detailed in this document will be ordered and delivered upon receipt of a signed purchase order from Steuben County. Installation and training dates will be determined once the order has been placed. Upon completion of installation of the hardware and software for the LaserFiche document imaging system, Mathes Solutions will present to the Steuben County Recorder's office an additional document for approval. This document will state that the system is installed and configured correctly and the end users are sufficiently trained to utilize the LaserFiche system. At that point Steuben County agrees that any additional requested on-site professional services from Mathes Solutions will be billed on an hourly basis. The rates for these professional services can vary from \$75 an hour to \$125 an hour depending on the nature of the professional services requested.

TOTAL SOLUTION CONTRACT PRICE

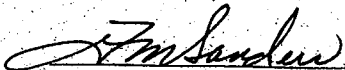
\$ 12,125.00



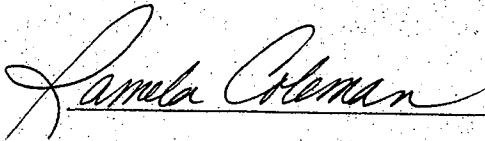
Dale Hughes, Jr., Steuben County Commissioner



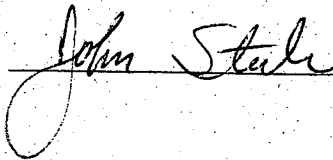
Rodney J. Wells, Steuben County Commissioner



F. Mayo Sanders, Steuben County Commissioner



Pamela Coleman, Steuben County Recorder



John Steele, Mathes Solutions